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## Working During Cancer Treatment

Some people are able to keep working while they're getting cancer treatment. Some people work their usual full-time schedules. Some work the same schedules under special conditions (accommodations), like being closer to the office bathroom so it's easier to deal with side effects. Others need a less demanding schedule, like taking extra days off or even working part time for a while.

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Under federal and state laws, some employers may be required to let you work a flexible schedule to meet your treatment needs. You can find out more from your state's Department of Labor. Visit their website ([www.dol.gov/agencies/whd/state/contacts](http://www.dol.gov/agencies/whd/state/contacts)<sup>1</sup>) to find your state office. Also see \_\_\_\_\_  
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cancer. These tips might help you better manage your time and work:

- If you find that you need time to recover after your treatment, try to plan your treatments around your needs. For example, late in the day or right before the weekend to allow time to recover.
- Explore options like working from home some days. This might help you feel less tired and allow you to take care of yourself more easily if you have problems.
- Getting help at home can mean more energy for work. Certain daily chores may be divided among friends and family members.
- You may let co-workers know about your situation if you feel this is right for you. They can be great sources of support. They may even be able to help you come up with ways to better manage your work during this time.
- Keep your supervisor and if applicable, your co-workers up to date on how well your schedule or other changes are working for you.
- Make a log of your usual work schedule and duties. Refer to it when you set up flex-time, shifted duties, or time off.
- Make a detailed list of job duties so you can direct others in handling things when you're out of the office.
- If co-workers helped with some of your responsibilities while you were absent, let them know you are thankful for their help and support.
- Don't be afraid to ask for help if you need it. This ensures you are taking the best care of yourself and may show your supervisors and co-workers that you're interested in the best outcome of your job responsibilities.

## Legal protections for working people with cancer

You have the same rights as anyone else in the workplace and should be given equal opportunities, regardless of whether or not you tell people at work about your cancer. Hiring, promotion, and how you are treated in the workplace should depend entirely on your abilities and qualifications. As long as you are able to fulfill your job duties, you can't legally be fired for being sick. You also shouldn't have to accept a position you never would have considered before your illness.

Many people with job problems related to cancer are protected by federal laws like the [Rehabilitation Act](#)<sup>5</sup> and the [Americans with Disabilities Act](#)<sup>6</sup> (ADA). Some people also benefit from the [Family and Medical Leave Act](#)<sup>7</sup> (FMLA) This law lets many people with serious illnesses take reasonable unpaid leave to get medical care or manage their symptoms. Talk to someone in your human resources department or another workplace

expert to find out what your options are.

## Reasonable accommodations at work

Employers are not required to lower standards in order to accommodate an employee, nor must they provide personal-use items like glasses or hearing aids. But an employer must accommodate a qualified applicant or employee with a disability unless the employer can show doing so would be an undue hardship. Examples of reasonable accommodations for cancer patients may include, but are not limited to:

- Providing or modifying equipment or devices
- Restructuring a job
- Offering part-time or modified work schedules, such as permission to work from home if possible
- Offering reasonable breaks for rest or to take medications
- Adjusting office temperature
- Reassigning an employee to a vacant position or assigning the employee different tasks if the employee is no longer able to do their current job
- Adjusting or modifying tests, training materials, or policies
- Providing readers and/or interpreters
- Making the workplace readily accessible to and usable by people with disabilities

© 2014 American Cancer Society. All rights reserved. For more information, visit [www.cancer.org](http://www.cancer.org). The information on this page is for informational purposes only and is not intended to be used as a substitute for professional medical advice, diagnosis, or treatment. Always seek the advice of your physician or other qualified health care provider with any questions, but you may also want to look into laws that affect you and how you deal with any problems that may come up. Some cancer treatment centers offer referrals to vocational rehab counselors, so ask your health care team. Your health care team may also have tools or people that can help you.

If you believe you have been discriminated against, you should first learn as much as possible about how your company has handled grievance issues in the past. It might help you avoid a stressful situation that could be draining both financially and physically.

Keep notes of your contacts with office personnel, including the names of the people you spoke to, the date and place you spoke, and the information you received. It's also a good idea to keep copies of your job performance evaluations and any other written information about your work. These can be very helpful if problems come up later.

### **If you want to file a discrimination complaint**

If you think you have been discriminated against at work on the basis of disability, you can file a complaint with the United States [Equal Employment Opportunity Commission](#)<sup>9</sup> (EEOC). You must do this within 180 days of when you think the discrimination occurred (although some states or local laws allow you to take up to 300 days). For more specific information about ADA requirements affecting employment, contact the EEOC at 1-800-669-4000 or 1-800-669-6820 (TTY).

### **Disability insurance for people with cancer**

Sometimes, even with good planning and extra time off, you might find that it's still too much to keep working during cancer treatment. If you find that you can't keep up with the demands of your job while getting treatment, talk to your supervisor. Explain that you want to keep working, but you need to take some time away from work.

Talk to someone from your human resources department to find out if you qualify for short-term or long-term disability insurance benefits at your job and how you can apply for them. In general, short-term disability pays you some portion of your income for the first few weeks to months you are unable to work. If you must be out longer, some employers also carry long-term disability insurance, which usually starts after a few months of disability. Different employers and insurance companies have different definitions of short-term and long-term disability. You must meet the insurance company's definition of disability to get this income. If your employer benefits don't include disability insurance, ask about [Supplemental Security Income](#)<sup>10</sup> or [Social Security Disability Insurance](#)<sup>11</sup>.

Keep in mind that it might be a disadvantage to put off going on short-term disability. Some people have had to go to great lengths to prove that they can't do their job after they've spent weeks forcing themselves to go to work. Don't wait until your work performance suffers before you decide to take time away from work. Always keep your supervisor updated and talk with your health care provider to make the best decision for yourself.

## Hyperlinks

1. [www.dol.gov/agencies/whd/state/contacts](http://www.dol.gov/agencies/whd/state/contacts)
2. [www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/americans-with-disabilities-act.html](http://www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/americans-with-disabilities-act.html)
3. [www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/family-and-medical-leave-act.html](http://www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/family-and-medical-leave-act.html)
4. [www.cancer.org/cancer/diagnosis-staging/telling-others-about-your-cancer.html](http://www.cancer.org/cancer/diagnosis-staging/telling-others-about-your-cancer.html)
5. [www.ada.gov/cguide.htm#anchor65610](http://www.ada.gov/cguide.htm#anchor65610)
6. [www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/americans-with-disabilities-act.html](http://www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/americans-with-disabilities-act.html)
7. [www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/family-and-medical-leave-act.html](http://www.cancer.org/cancer/financial-insurance-matters/health-insurance-laws/family-and-medical-leave-act.html)
8. [askjan.org](http://askjan.org)
9. [www.eeoc.gov/](http://www.eeoc.gov/)
10. [www.cancer.org/cancer/financial-insurance-matters/managing-health-insurance/supplemental-security-income-for-people-with-cancer.html](http://www.cancer.org/cancer/financial-insurance-matters/managing-health-insurance/supplemental-security-income-for-people-with-cancer.html)
11. [www.cancer.org/cancer/financial-insurance-matters/managing-health-insurance/social-security-disability-income-for-people-with-cancer.html](http://www.cancer.org/cancer/financial-insurance-matters/managing-health-insurance/social-security-disability-income-for-people-with-cancer.html)
12. [askjan.org/](http://askjan.org/)
13. [www.ada.gov/](http://www.ada.gov/)
14. [www.cancerlegalresources.org/](http://www.cancerlegalresources.org/)
15. [www.eeoc.gov/](http://www.eeoc.gov/)
16. [www.cancerandcareers.org/](http://www.cancerandcareers.org/)
17. [www.survivorshipatoz.org/](http://www.survivorshipatoz.org/)
18. [pressroom.cancer.org/](http://pressroom.cancer.org/)

## Additional resources

Along with the American Cancer Society, other sources of information and support

include:

**Job Accommodation Network** Toll-free number: 1-800-526-7234 TTY: 1-877-781-9403 Website: <http://askjan.org><sup>12</sup>

This free service from the US Department of Labor, Office of Disability Employment Policy has information about job accommodations for people with limitations, accommodation ideas, and tips on how to approach employers and ask for accommodations

**Americans with Disabilities Act (ADA) Technical Assistance** Toll-free number: 1-800-514-0301 TTY: 1-800-514-0383 Website: [www.ada.gov](http://www.ada.gov)<sup>13</sup>

For general information about the ADA, answers to specific questions, free ADA materials, or information about filing a complaint

**Cancer Legal Resource Center (CLRC)** Toll-free number: 1-866-843-2572 TTY: 213-736-8310 Website: [www.cancerlegalresources.org](http://www.cancerlegalresources.org)<sup>14</sup>

Offers free, confidential information and resources on cancer-related legal issues to cancer survivors, their families, friends, employers, and others coping with cancer

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## References

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Our team is made up of doctors and oncology certified nurses with deep knowledge of cancer care as well as editors and translators with extensive experience in medical writing.

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